

GENESEE TOWNSHIP
REGULAR MONTHLY MEETING

Minutes

February 11, 2020

The Genesee Township Supervisors held the Regular Monthly Meeting at the Genesee Township Building on February 11, 2020 beginning at 7:00pm. Present were: Chairman Dann Thompson, Vice Chairman William Baker, Supervisor James Smoker and Secretary Ashlee Dreas. Visitors were: Travis Miles, Dennis Matteson, Charles Prentice, Susan Valentine, Sandra Baker, Ruth Davis, Dennis Matteson Jr., Roy Ward, Chris Inzana and Steve Baker

CALLED TO ORDER@ 7:03pm

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Thompson- Present, Vice Chairman Baker- Present, Supervisor Smoker- Present via telephone conference call, Secretary Dreas- Present.

REVIEW & APPROVAL OF MINUTES: Organizational Meeting held on January 6, 2020 and the January Regular Monthly Meeting held on January 14, 2020 – Chairman Thompson motioned to approve meeting minutes, Vice Chairman Baker 2nd motion – unanimous – motion carried

PUBLIC COMMENT: Ruth Davis spoke about Billy Braun's suggestion to collect on the Delinquent Garbage fees by hiring a collection agency, she asked how much the amount is in total. Secretary Dreas stated that the Delinquent Garbage fees is around \$12,000.

REPORTS:

Supervisors: Chairman Thompson shared that the roads are in pretty bad shape due to the weather, not sure what we can do about it with what funds are available.

Roadmaster: We've been busy this last month. To start with, we finally got the permit for the Kinney Road pipe crossing. I don't believe we will get it installed before the deadline for the spring so probably be June for that pipe to go in. We received payment for the low volume road project, so all together we were paid full project amount for Cemetery Rd. and were paid all but 7 thousand for Kinney Road. I was able to make up most of the difference in project cost on cemetery but fell short on Kinney Road, but they paid for their share of the project. The Garbage trailer was starting to look rough but was overall in good shape so we stripped it down and repainted it, should be able to get several more years out of it. We've spent most of the last month dealing with snow and we keep getting storms on the weekends and it's had our schedules a little wacky. In the month to come we plan to keep putting equipment through the shop so come summer we can hit the ground running. The rest of the equipment should just be basic with the exception of the excavator. We will be continuing to deal with ever changing road conditions. The Dirt and gravel grants are closing the end of the month so I will be working with Andy to get them in and hopefully we may get one through.

Secretary: The W2's for Federal and State were filed by January 20, 2020. The Liquid Fuels and Turnback Roads report (MS-965) was submitted on DOTGrants on January 30, 2020 and we were to the penny, so we should be receiving those funds in March 2020. The Municipal Pensions and Fire Relief were submitted and approved on February 3, 2020. Like Travis stated, we were reimbursed for Cemetery Road and Kinney Road Dirt and Gravel project, that amount came to about \$52,000. We are in the 5th week of the auditors. Currently working on the Tax Credit Rebate's for the Fire Department for the personnel that are eligible. I am still missing two applications. Recently ordered 10,000 garbage stickers that are now ready to be picked up. Account balances are as of February 11, 2020. The park balances were provided by Roxan.

Account Balances: General: \$86,008.34
State: \$46,328.64
Solid Waste: \$5.06
Act 13: \$32,348.07
Park General: \$5,578.91
Park Block/Building: \$3,356.20

Committees & Boards: Denny Matteson Jr. from the Park board stated that early this month the park board was tasked by the Genesee Headwaters Association to go to one of their meetings. At this meeting they put together a proposal to put

the Township. They want to put up a sign that is 6" x 8" two-sided, what they're proposing is to put the sign right up behind the park sign that is there now. They intend to put up a sign on the Shongo road but a smaller one. Dann Thompson suggested to check with PennDot to make sure there's not any issues with putting the sign up. Ruth Davis stated that it has already been verified because the park sign is out of their right-away. Dann Thompson stated that he thinks it is a good idea. Denny Matteson Jr. stated that Sue Ransom filled out an application to be on the park board and the park board has voted to approve it. Chairman Thompson motioned to allow Genesee Headwaters Association to put up the sign, Vice Chairman Baker 2nd motion - motion carried – unanimous. Chairman Thompson motioned to accept Sue Ransom's application for the park board, Vice Chairman Baker 2nd motion – motion carried – unanimous.

UNFINISHED BUSINESS:

NEW BUSINESS:

- Ryan Agencies proposal for Insurance Renewal Policy for March 7, 2020. - Chairman Thompson motioned – Supervisor Smoker 2nd motion – motion carried – unanimous.
- AmTrust Commercial Insurance Proposal for Fire Department. -Tabled for further review and clarification from the Ryan Agency regarding this proposal.
- Municipal Emergency Operations Plan; Review, maintenance, and concurrence. - Chairman Thompson stated that some changes need to be made to our current Emergency Operations Plan, such as people involved and businesses that are no longer there. Chairman Thompson shared that Secretary Dreas has made the changes. Secretary Dreas stated that she needs a list of residents that are disabled from the Ambulance Company. Vice Chairman Baker suggested to have Secretary Dreas post on the Facebook Township page notifying residents that if anyone requires mobility help due to a disability to contact the Township office.
- Fire Protection Agreement. - Supervisor Smoker asked if the agreement was the same as last years, Secretary Dreas stated that it is the same. Supervisor Smoker motioned to accept the Fire Protection Agreement, Chairman Thompson stated that he requested a copy of the Fire Departments most recent by-laws and have not received them. Fire Department requested that if the Township is to request something of this matter to have all three supervisors sign the letter requesting it. Baker 2nd motion – Chairman Thompson opposed – motion carried.
- Dominion Resource Services Inc requesting to construct a new 195' Tower with 11' X 20' Equipment shelter, Generator and Associated Equipment at Cooney Road, Ellisburg. – Vice Chairman Baker motioned to approve, Supervisor Smoker 2nd motion – motion carried – unanimous.
- Preferred Commercial Insurance Agency: Workers Compensation proposal. – Tabled for further review and clarification from the Ryan Agency regarding this proposal.
- PSATS Basic Training for Municipal Secretaries and Administrators; March 10, 2020 Union County 9-4pm, Registration fee \$75.00. Propose Secretary Dreas attend this rather than PSATS conference in May, PSATS Conference registration fee alone is \$160. (Will need to change March Regular Monthly Meeting date). – Vice Chairman motioned to approve Secretary Dreas attend the PSATS training on March 10, 2020, Chairman Thompson 2nd motion – motion carried – unanimous.
- Designate which Township employees/Supervisors will be attending the PSATS Conference in Hershey, PA in May. – Travis stated that he would like to attend one day. Vice Chairman Baker shared that he would like to attend as well. Chairman Thompson motioned to approve, Supervisor Smoker 2nd motion – motion carried – unanimous.

ACTION ITEM and/or NOTICE CORRESPONDENCES:

- Nittany Engineering; new engineering firm; FYI only.
- Technical Deficiency Letter from DEP regarding Stone Pond Project; FYI only.

REVIEW & APPROVAL:

Review and Approval of financial bills that come due: Chairman Thompson motioned that Secretary/Treasurer Dreas to complete reports and pay bills that come due, Supervisor Smoker 2nd motion – unanimous – motion carried

Meeting Adjourned at 8:19pm

Respectfully Submitted



Ashlee M. Dreas
Secretary/ Treasurer