

**GENESEE TOWNSHIP
REGULAR MONTHLY MEETING
Minutes**

August 11, 2020

The Genesee Township Supervisors held the Regular Monthly Meeting at the Genesee Township Building on August 11, 2020 beginning at 7:00pm. Present were: Chairman Dann Thompson, Vice Chairman William Baker, Secretary Ashlee Dreas and Roadmaster Travis Miles. Visitors were: Ruth Davis, Dennis Matteson Sr., Sandra Baker, Roxan Thompson, Charles Prentice, and Susan Valentine.

CALLED TO ORDER@ 7:00pm

PLEDGE OF ALLEGIANCE

ROLL CALL: Chairman Thompson- Present, Vice Chairman Baker- Present, Supervisor Smoker- not present, Secretary Dreas- Present, Roadmaster Miles- Present.

REVIEW & APPROVAL OF MINUTES: Regular Monthly Meeting held on July 14, 2020 – Chairman Thompson motioned to approve meeting minutes, Vice Chairman Baker 2nd motion – unanimous – motion carried.

PUBLIC COMMENT: Ruth Davis stated that the comments at last months meeting from Dennis Matteson Sr. towards her, should not have been allowed. That it is the Chairman of the Boards responsibility to prevent such a thing. Chairman Thompson apologized and shared that he will do a better job during meetings to prevent such a thing like this in the future. Ruth Davis then thanked Chairman Thompson for his cooperation. Chairman Thompson stated that this is a public meeting for the Township and not a place to talk about personal business.

Susan Valentine stated since last minute she has already noticed a decrease in ATV's traveling on her road at excess speeds and being more considerate and wanted to thank the Township for acting on her complaint/concern to the Township so quickly. Chairman Thompson stated that the Township has no authority to enforce the ATV rules and guidelines. The proper procedure would be to contact Pennsylvania State Police regarding the issue and to write down the ATV's registration plate number if you happen to see it. Sandy Baker stated that the issue is that they drive too fast in most cases to write down their plate number.

Dennis Matteson Sr. shared that he would like to apologize to Ruth Davis and the Board of Supervisors for his comments towards Ruth Davis in last month's meeting. Chairman Thompson thanked him for his apology and stated that it is a step forward.

REPORTS:

Supervisors: Chairman Thompson stated that the only thing he would like to discuss will be covered under New Business. Vice Chairman Baker stated that he has something discuss with Roadmaster Miles once he gives his report.

Roadmaster: In the past month we have gotten down with normal seasonal work. We have filled potholes. We've been making decent headway with roadside mowing, you may notice that it is a little here and there but we have been trying to keep in front of the ditching operation, which has also been going pretty smooth we used the ditch attachment that we made on a few roads that were really needing ditches so there was quite a bit of extra material to haul off but we have completed several roads. We finally heard back on the dirt and gravel grants and neither of our projects were selected for funding this go around, as there were only five that were chosen, we are already looking into the next round of funding and starting to get lined up on that. Jason and I went to one of the conservation districts seminars on stream crossings to get a better understanding of what they are working on.

There was a lot of information that was shared. In the month to come, we have flood wall inspection next week. We plan to continue with road work cleaning ditches, cutting, and filling shoulders and we have a pipe left to change. We plan to put patch over the Kinney road pipe. And keep mowing roadsides as we get to it. Hopefully, this next month goes as smooth as this one.

Vice Chairman Baker stated there is a pipe that it flooded by cemetery road by RT 449, he would like Roadmaster Miles and his crew to be more proactive and notice these kinds of things, considering they have drove by this pipe several times and it is still flooded from trash and debris. Roadmaster Miles stated that he will have one of his guys take a look at it.

Secretary: I am still working with Joel Long in completing the Liquid Fuels Audit. It has been a slow process, but so far, he is satisfied with all the documents that he requested. All that is left to send is payroll and a completed copy of the Whitney Hill Project. The Township is still receiving payments for the Solid Waste Delinquent accounts, but there are quite a few accounts that have not responded at all. I suggest to the Board of Supervisors to send out another reminder notice since it has been almost 60 days since the first notice was sent. Quarterly reports for the 2nd quarter we filed and submitted on July 23rd. I recently created road bonding instructions as well an overweight/road bonding permit application packet and posted it on the Township's website. I will be doing the same for building permit applications sometime this month. The Township received the PSATS news bulletin this month that was full of good information that I would like to share: On July 16th, the Commonwealth implemented new mitigation measures for COVID-19 that apply to Township meetings. The new orders restrict indoor gatherings to 25 people. Townships are to comply with the new orders, which may impact public meetings. The Senate recently moved HB 1069 forward, which would amend the Sunshine Act to require all agencies, including Townships, to post a meeting agenda will all items that the board intends to deliberate or consider at least 24 hours in advance on the agency's website, and at the location of the meeting. The board could discuss and vote on only those items that were listed on the posted agenda unless, a majority of the board first votes to add new items to the agenda. PSATS is urging a statewide push to count every person in every Township for the 2020 Census.

Upcoming meetings: On August 13th, the Conservation District will be meeting with the Township to discuss several topics; Stormwater Management, 911 addressing, permitting, County planning etc. The goal of the meeting is to further develop the working relationships between municipalities, the Conservation District, and the County Planning/GIS department with intentions of updating the Resource Booklet with any additional information gathered from the Township's feedback.

Account Balances as of 8/10/20:

General: \$46,863.12

State: \$140,635.79

Impact Fund: \$44,130.24

Solid Waste: \$542.08

Park General: \$9,315.26

Park Building: \$3,406.20

* The park account balances were provided by the park Secretary/Treasurer Roxan Thompson.

Secretary Dreas stated that since the Solid Waste account had enough funds, the bill for Potter County Solid Waste Authority was paid from that account. Sandra Baker asked Secretary Dreas if what was paid was for the whole month of July or just a couple weeks. Secretary Dreas stated that the invoice received from Potter County Solid Waste Authority was for the entire month of July.

Secretary Dreas asked the Board if they would approve sending a second letter to residents that did not respond regarding the Solid Waste delinquent accounts. Chairman Thompson agreed to have Secretary Dreas send out a second notice.

Officers/Boards/Committees:

UNFINISHED BUSINESS:

- Letter received from Ruth Davis regarding Solid waste. – In 2018 the Township's Solicitor Austin White wrote the Township regarding "special service" code and applicable laws. His response: "The separate account requirement of the Code only applies to assessments charged against owners/occupants/tenants of real property. The annual fee would be an assessment because it is charged against everyone, regardless of whether they use the collection service. If the Township eliminates the assessment and begins charging a reasonable rate only to those that use the collection service, the funds that are collected are not "assessments", and they may be placed in the general operating account". – Chairman Thompson read an email from our Solicitor regarding the Solid Waste fund.
- Complaint/concern from Susan Valentine regarding ATV's misusing Township roads. – A copy of the Township's Ordinance 1 of 2019 "An Ordinance amending Ordinance 1 of 2014, to Open all Roads and Streets within the Township Jurisdiction to ATV/Snowmobile Use" was provided to Susan Valentine. Secretary Dreas contacted Todd Peifer from Department of Conservation and Natural Resources to post "ATV-Slow Area" signs on Dogtown Road and Ridge Road, he will be posting these signs by August 23rd.

NEW BUSINESS:

- Petition for Pennsylvania Local Channel Access (Genesee and Harrison Township). – Secretary Dreas stated that she will post the petition's for residents to sign at Reeds, the Township building, and the Post office.
- Property for sale beside Township. Tax parcel 100-005-044A; .840 acre. – Chairman Thompson shared that according to the code book; in order for the township to purchase property there must be an appraisal done prior. Chairman Thompson asked Secretary Dreas to contact the bank and receive information on getting an appraisal done. -tabled
- 2021 Financial Requirement and Minimum Municipal Obligation from Thomas J. Anderson & Associates, Inc; Municipal pension. – Chairman Thompson motioned to approve, Vice Chairman Baker 2nd motion – unanimous – motion carried.
- Statewide Tax Recovery LLC; exemption request form for Lewis Cook. Chairman Thompson motioned to approve request, vice chairman Baker 2nd motion – unanimous – motion carried.

ACTION ITEM and/or NOTICE CORRESPONDENCES:

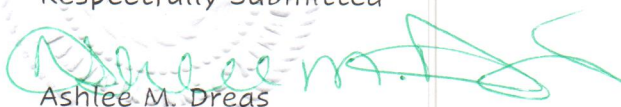
- Anonymous complaint regarding a pavilion and small home/shed that was built in the campground area on wintergreen road that did not submit a building permit. – Contacted ERB Inspections to have an inspection done, have not received a response yet.
- Anonymous complaint/concern regarding an electric fence beside the trestle creek bed, where residents, to include many children swim at and is dangerous. – Secretary Dreas used Google earth with property lines to show the property line. The property line goes beyond the creek bed of the trestle, the Township has no authority regarding this matter.

REVIEW & APPROVAL:

Review and Approval of financial bills that come due: Chairman Thompson motioned to approve Secretary Dreas to pay and/all bills that come due, vice chairman Baker 2nd motion – unanimous – motion carried.

Meeting Adjourned at 7:58pm

Respectfully Submitted



Ashlee M. Dreas
Secretary/ Treasurer